

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2019-2020/8

Date:-26/03/2020

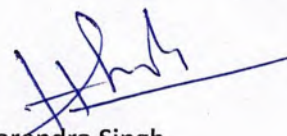
All The IQAC members and invitee members are here by informed that IQAC meeting will be held on March 27, 2020 through **zoom software** at 01:30 PM. All committee members are requested to download 32bit/64-bit version of zoom on their window OS and present in meeting. Mr. Vijay Katta will share the meeting details on March 27,2020. Prof. V.K. Sharma, EVP, SGI will also join the meeting.

Agenda of the Meeting

1. Online academic activities due to COVID

Following members are requested to present in the meeting

1	All IQAC committee members	
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Dr. Harendra Singh
(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2019-20/08

Date:-27/03/2020

Venue: - ZOOM platform

Agenda of the Meeting

1. Online academic activities due to COVID

Members of Committee present in the meeting

1	Dr.Rajeev Kumar Upadhyay	Chairperson, IQAC
2.	Prof. V.K.Sharma	EVP,SGI
3	Dr. Harendra Singh	(Director, IQAC)
4	Dr. Mamta Sharma	(Member)
5	Dr. Suruchi	(Member)
6	Mr. Kapil Gupta	(Member)
7	Mr. Vijay Katta	(Secretary)

The meeting was held at 01:30 PM on 27/03/2020 through Zoom. Following points has been discussed.

1. Due to COVID-19, all academic and other activities have been stopped. No one knows when this situation will change.
To conduct the classes in lockdown period, online mode teaching is the only solutions.
2. Mr. Vijay Katta and Dr. Shankar Thawkar (HOD-IT) are requested to prepare and circulate the manual for conducting online classes through online platforms like ZOOM, Google Meet and other.
3. It is decided that from March 31,2020 till next information online classes will be conducted.
4. Dean Academics will collect the attendance on daily basis and this information will be forwarded to Director, HCST before evening hours.


Dr. Harendra Singh

(Director, IQAC)

Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

IQAC MEETING ACTION TAKEN REPORT

HCST/IQAC/2019-20/08

Date: 27/03/2020

With reference to the IQAC meeting conducted on March 27, 2020, to start classes in online mode due to the COVID-19 pandemic. The Dean of Academics and Dr. Shankar Thawkar, HOD-IT, are advised to explore the online platforms to conduct the classes. Online classes will start on March 31, 2020. All department HODs are advised to prepare the timetable for online classes and inform the students through WhatsApp and other communication media.

(Dr. R.K. Upadhyay)

Director



Hindustan College of
Science & Technology
FARAH (MATHURA)