

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2022-23/ 2

Date:-28/09/2022

All The IQAC members and invitee members are here by informed that IQAC meeting will be held on September 30, 2022 in the Chairman Conference room at 01:40 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previous meeting
- 2) Finalization of answer sheets format and question paper format of internal examinations.
- 3) Modification in Feedback form for students on curriculum, programme, T&L, evaluation, and other facilities
- 4) Planning to conduct bridging courses and value added courses for first year newly admitted students for session 2022-2023

Following members are requested to present in the meeting

1	All IQAC committee members	
2	Dr. R.K. Tiwari, COE-HCST	Invitee member


Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura
Dr. Harendra Singh
(Director, IQAC)

Vision of the College

HCST strives to impart a holistic knowledge-centric environment to serve humanity by providing research-oriented technical education to nurture global leaders and entrepreneurs.

Mission of the College

1. Create an ecosystem to foster a culture of innovation, research, academic excellence and entrepreneurship.
2. Nurture technically competent and socially committed global leaders with high moral and ethical values.
3. Impart outcome based education to facilitate students for their holistic development.

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Notes

HCST/IQAC/2022-23/ 2

Date:-30/09/2022

Venue: - Director office, HCST

Agenda of the Meeting

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- 1) Endorsement of previous meeting
- 2) Finalization of answer sheets format and question paper format of internal examinations.
- 3) Modification in Feedback form for students on curriculum, programme, T&L, evaluation, and other facilities
- 4) Planning to conduct bridging courses and value added courses for first year newly admitted students for session 2022-2023

Members of Committee present in the meeting

1	Dr.Rajeev Kumar Upadhyay	Chairperson, IQAC
2	Dr. Harendra Singh	(Director, IQAC)
3	Dr. M.S. Gaur	(Member)
4	Dr. Mamta Sharma	(Member)
5	Mr. Vijay Katta	(Secretary)
6	Mr. Kapil Gupta	(Member)
7	Dr. Sandeep Agrawal	(Member)
8	Dr. Richa Kapoor	(Member)
9	Dr.Vinod Kushwah	(Member)
10	Dr. Suruchi	(Member)
11	Mr. Sanjay Singh	(Member)

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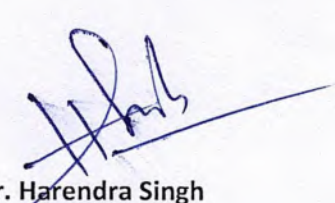
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12	Mr. Anurag Bajpai	(Member)
13	Dr. Shankar Thawkar	(Member)
14	Mr. Naveen Saxena	(Nominee from stakeholders)
15	Dr. R.K.Tiwari, COE-HCST	Invitee Member

The meeting was held at 01:40:00 PM on 30/09/2022 in the office of Director, HCST. Following points are discussed.

- 1) In view of examination reform procedure of AICTE, Modified question paper format for class test-2 and onward internal examination has been proposed by Dean Academics and after minor changes IQAC approved the attached format. New answer sheet format has been approved by IQAC.
- 2) Assistant Dean Academics has proposed the Planning to conduct bridging courses and value-added courses for first year newly admitted students for session 2022-2023.
- 3) To cover the educational concept gap in core subjects, first year coordinator Dr. Suruchi must plan the bridging course for science courses, Mathematics. Dr. Suruchi can take support from respective department HODs for execution of bridging courses.
- 4) One value added course from AI for engineers/Emerging trends in engineering must be conducted from 15 Oct-2022 to 10 November 2022 and maintain the students attendance record.
- 5) IQAC has discussed the student feedback form on curriculum, programme, T&L, evaluation, and other facilities and changes has been approved and for 2022-23 academic year, feedback will be collected as per approved format.
- 6) Assistant Dean Academics has informed that he will collect the feedback from students through google form.


Dr. Harendra Singh

(Director, IQAC)
Director
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

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CLASS TEST 20...20.....

T1/T2/T3 Sl. No.
Hindustan College of Science & Technology
 Agra- Delhi Highway (NH-2) Farah
 Distt, Mathura-281122, Uttar Pradesh

Name of Institute/College
 (For Office use Only)

Affix Seal of Institute/ College

To be filled by the Examinee

COURSE										
BRANCH										
SEMESTER /SECTION										
NAME OF SUBJECT										
SUBJECT CODE	PAPER ID									
DATE										

Roll No In figures																		
Roll No In Words																		
Facsimile of the center Spudt.																		

Checked the entries made by the students (Signature of invigilator in full)
I have seen the evaluated class test answer book (Signature of Student in full)

- Note:** 1. Test answer books are to be returned to Dr. APJ Abdul Kalam Tech. University Lucknow after evaluation. The evaluation will be randomly scrutinized on the basis of performance in University end semester Examination
2. Use both sides of the answer book to write the answer. No additional answer sheet shall be provided.

Marks Obtained (To be filled by the Subject Teacher)

Section A Section B Section C

COs	A1	A2	A3	A4	A5	A6	B1	B2	B3	B4	B5	C1	C2	C3	Total
↓															
→															30
Marks															
CO 1															
CO 2															
CO 3															
CO 4															
CO 5															
Total															
	In figures										In Words				
Maximum Marks															
Marks Obtained															

Signature of Subject Teacher

Hindustan College of Science & Technology (064)

Department of

Class Test- (CT-)

Subject Name with code.....

Max Marks.....

Sem. /Section.....

Time.....

Course Name:

Course Outcomes (COs):

At the end of the course the student should be able to:

- 1.
- 2.
- 3.
- 4.
- 5.

Q. No.	Question	Marks	CO	Bloom's Knowledge Level (KL)
Section A Attempt <u>All</u> the parts (No Choice		(6X1 = 06)		
A1		1		
A2		1		
A3		1		
A4		1		
A5		1		
A6		1		
Section B Attempt <u>any 03</u> Questions from this section.		(3X5 =15)		
B1		5		
B2		5		
B3		5		
B4		5		
B5		5		
Section C Attempt <u>any 02</u> Questions from this section		(2X4.5 =09)		
C1		4.5		
C2		4.5		
C3		4.5		

• CO – Course Outcomes

• **Bloom's Knowledge Level (KL)** – Bloom's Taxonomy Levels (K1- Remembering, K2- Understanding, K3 – Applying, K4 – Analyzing, K5 – Evaluating, K6 - Creating).

PRE UNIVERSITY TEST 20...20.....

Sl. No.

Hindustan College of Science & Technology

Agra- Delhi Highway (NH-19) Farah,
Distt - Mathura-281122, Uttar Pradesh

Name of Department
(For Office use Only)

Affix Seal of Department

To be filled by the Examinee

COURSE										
BRANCH										
SEMESTER										
NAME OF SUBJECT										
SUBJECT CODE	PAPER ID									
DATE										

Roll No In figures										
Roll No In Words										

Checked the entries made by the students

(Signature of invigilator in full)

I have seen the evaluated answer book

(Signature of Student in full)

Marks Obtained (To be filled by the Subject Teacher)

Q.No ↓ →	CO 1	CO 2	CO 3	CO 4	CO 5	CO 6	Total
CO's							
A1							
A2							
A3							
A4							
A5							
A6							
A7							
A8							
A9							
A10							
B1							
B2							
B3							
B4							
B5							
C1							
C2							
C3							
C4							
C5							
Total							
Marks Obtained							
Maximum Marks							
Signature of Subject Teacher							

Hindustan College of Science & Technology (064)

Department of

Pre University Test (PUT)

Subject Name with code.....

Max Marks.....

Sem. /Section.....

Time.....

Course Name:

Course Outcomes (COs):

At the end of the course the student should be able to:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Q. No.	Question	Marks	CO	Bloom's Knowledge Level (KL)
Section A Attempt All the parts (No Choice)				(10X2 = 20)
A1		2		
A2		2		
A3		2		
A4		2		
A5		2		
A6		2		
A7		2		
A8		2		
A9		2		
A10		2		
Section B Attempt Any 03 Questions from this section (3 questions out of 5)				(3X10 =30)
B1		10		
B2		10		
B3		10		
B4		10		
B5		10		
Section C Attempt All Questions (Internal choices are applicable)				(5X10 =50)
C1		10		
	OR			
C1		10		
C2		10		
	OR			
C2		10		
C3		10		

	OR			
C3		10		
C4		10		
	OR			
C4		10		
C5		10		
	OR			
C5		10		

MARKS DISTRIBUTION AS PER BLOOM'S LEVEL

K1= K2= K3=
K4= K5= K6=

MARKS DISTRIBUTION AS PER COURSE OUTCOMES

CO1: Marks= CO2: Marks=
CO3: Marks= CO4: Marks=
CO5: Marks= CO6: Marks=

- CO – Course Outcomes
- Bloom’s Knowledge Level (KL) –Bloom’s Taxonomy Levels
(1- Remembering, 2- Understanding, 3 – Applying, 4 – Analyzing, 5 -Evaluating,
6 - Creating)

New format

FEEDBACK FROM STUDENTS						
Sl.No	Parameter	Strongly Agree (5)	Agree (4)	Neutral (3)	Disagree(2)	Strongly Disagree(1)
1	HCST college is well maintained and its ambience is conducive for academic activities					
2	HCST has good canteen, clean water and sanitation facilities					
3	HCST provides a stress free and safe and healthy environment to pursue your academic interests					
4	HCST provides adequate classroom and laboratory infrastructure facilities to meet all the academic activities					
5	HCST Students are provided with additional value added and professional development courses					
6	The curriculum and the syllabus of the program at HCST provide adequate knowledge and technical competency to the students to succussed in the industry as well as for pursuing higher education					
7	HCST teachers promote high standards of teaching and learning methodologies to impart good problem solving and design and development skills					
8	Teaching staff at HCST is well qualified, empathetic, cooperative and supportive					
9	Teachers at HCST encourages to student interactions in the class					
10	Evaluation system at HCST is transparent and grievance management system is efficient and time bound					
11	HCST promotes holistic development of the students by encouraging students to participate in all extra and co-curricular activities					

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8/12/22

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HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

IQAC MEETING ACTION TAKEN REPORT

HCST/IQAC/2022-23/ 2

Date: 01/10/2022

IQAC conducted a meeting on September 30, 2022. As per the suggestions of IQAC, the answer sheet and question paper format have been communicated to all the departments. All class tests will be conducted as per the approved format.

The first-year coordinator has been informed to conduct a bridging value-added course for first-year students in this academic session. She has to prepare the plan and get approval from the undersigned.

The student feedback form on curriculum, programme, T&L, evaluation, and other facilities is approved, and the dean of academics has to collect the feedback on the approved questionnaire once a year.

(Dr. R.K. Upadhyay)

Director

Director
Hindustan College of
Science & Technology
FARAH (MATHURA)

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