

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Circular

HCST/IQAC/2023-24/ 3

Date:-04/03/2024

All The IQAC members and invitee members are here by informed that IQAC meeting will be held on March 05, 2024 in the IQAC office at 01:30 PM. All committee members are requested to present in meeting.

Agenda of the Meeting

- 1) Endorsement of previous meeting
- 2) Review of Academic calendar for 6th and 8th semester
- 3) Value added courses/FDP/Research/co-curricular activities as per NAAC requirement

Following members are requested to present in the meeting

1	All IQAC committee members	
2	Dr. R.K. Tiwari, COE-HCST	Invitee member


Dr. Harendra Singh

(Director, IQAC)
Internal Quality Assurance Cell
Hindustan College of Science & Technology
Farah, Mathura

Vision of the College

HCST strives to impart a holistic knowledge-centric environment to serve humanity by providing research-oriented technical education to nurture global leaders and entrepreneurs.

Mission of the College

1. Create an ecosystem to foster a culture of innovation, research, academic excellence and entrepreneurship.
2. Nurture technically competent and socially committed global leaders with high moral and ethical values.
3. Impart outcome based education to facilitate students for their holistic development.



HINDUSTANI COLLEGE OF SCIENCE AND TECHNOLOGY

Meeting Minutes

HOSTING COURSES-3043

Date: 15/03/2024

Venue: COAC office

Agenda of the Meeting:

- 1) Emphasisment of previous meeting
- 2) Review of Academic calendar for 6th and 8th semester
- 3) Name of the courses / FDP / Research / Co-curricular activities as per NAAC requirement

Members of Committee present in the meeting

1	Dr. Harendra Singh	(Director, COAC)
2	Dr. Sandeep Agrawal	(Member)
3	Dr. Namta Sharma	(Member)
4	Mr. Vijay Katta	(Secretary)
5	Dr. Richa Kapoor	(Member)
6	Dr. Vinod Kushwaha	(Member)
7	Dr. Sunehi	(Member)
8	Mr. Sanjay Singh	(Member)
9	Dr. Shankar Triawkar	(Member)
10	Dr. Vinod Kushwaha	(Member)
11	Dr. H. K. Tiwari	(Member)
12	Mr. Saket Bihari	(Member)

The meeting was held at 10:30 AM on 15/03/2024 in the COAC office, HCSST. Following points are discussed.

- 1) COAC has reviewed the NAAC visit status and work shown to peer team during visit
- 2) Review of academic calendar for 6th and 8th semester)

With respect to delay in completion of fifth and seventh semester university examination, COAC has reviewed the academic calendar and changes in class test dates has been approved.

Vision of the College:

HCSST aims to impart a broad and wide range of knowledge to environment to serve humanity by providing quality oriented technical education to nurture global leaders and entrepreneurs.

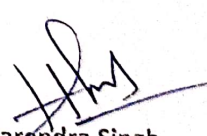
Mission of the College:

1. To provide a high quality of education, research, academic excellence and entrepreneurship.
2. To use technical competence and skills to solve global issues with high moral and ethical values.
3. To impart to the students the skills to utilize students for their holistic development.



3) Value added courses/FDP/Research/co-curricular activities as per NAAC requirement

- a. It was discussed that as per NAAC requirements, the college is obligated to conduct a total of 25 unique value-added courses within the next five years. Each department must ensure the execution of at least one unique value-added course. Additionally, it was emphasized that at least 60% of students must be registered for these courses. These value-added courses should be distinct from the university syllabus.
- b. The necessity for faculty members to publish research papers annually was deliberated upon. It was resolved that each faculty member is mandated to publish a minimum of one research paper per year, with publications exclusively in SCI/Scopus/UGC Care indexed journals.
- c. The requirement for faculty members to contribute to the publication of one book chapter annually was acknowledged during the meeting.
- d. Attention was drawn to the need for faculty members to attend a minimum of one Faculty Development Program (FDP) per year, with a duration of at least five days.
- e. The HR department was tasked with ensuring the organization of at least one staff development program annually.
- f. To foster motivation among faculty members, it was decided that IQAC/R&D cell/departments would arrange two workshops per academic session.
- g. The Sports and Cultural department's responsibility to organize around 40 activities per academic session was discussed and noted.
- h. It was agreed upon that all department heads are required to devise departmental activities in accordance with the outlined requirements and submit them to IQAC for review.


Dr. Harendra Singh
Director

Internal Quality Assurance Cell
Director, IQAC
Hindustan College of Science & Technology
Farah, Mathura

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