

HINDUSTAN COLLEGE OF SCIENCE AND TECHNOLOGY

IQAC Office

HCST/IQAC/2023-24/04

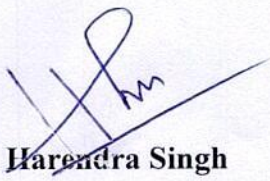
Date:-08/05/2024


Circular for Meeting

All the IQAC members and NAAC criterion coordinators are requested to attend a meeting scheduled on 09 May, 2024 at 1:30pm sharp in the IQAC office (Room No. 331, 2nd floor),HCST. All concerns are requested to present in the meeting stick to the time.

Agenda of the Meeting

- 1) Planning and review on functional activities for AQAR 2023-24.
- 2) Any other matters.


Dr. Harendra Singh
(Director, IQAC)


Dr. R.K. Tiwari
(Member Secretary, IQAC)

Copy to:

1. Director for kind information
2. ECAAA
3. NAAC coordinators
4. Office file for record


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Vision of the College

HCST strives to impart a holistic knowledge-centric environment to serve humanity by providing research-oriented technical education to nurture global leaders and entrepreneurs.

Mission of the College

1. Create an ecosystem to foster a culture of innovation, research, academic excellence and entrepreneurship.
2. Nurture technically competent and socially committed global leaders with high moral and ethical values.
3. Impart outcome based education to facilitate students for their holistic development.

Minutes of Meeting


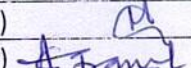
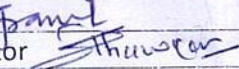


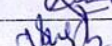
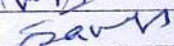
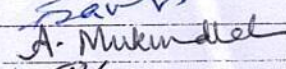
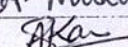
HCST/IQAC/2024/04

Date: 09/05/2024

Venue: -IQAC Office, Room No. 331 (2nd Floor), HCST

A meeting of IQAC members and NAAC criterion coordinators was held on 09/05/2024 at 01:30 PM in the IQAC office (Room No. 331, 2nd floor), HCST.

Following members were present in the meeting:

1	Dr. Harendra Singh	Director, IQAC	
2	Dr. M.S. Gaur	(Member)	
3	Dr. Mamta Sharma	(Member)	
4	Dr. Sandeep Agrawal	(Member)	
5	Dr. Shankar Thawkar	NAAC Coordinator	
6	Mr. Vijay Katta	(Member)	
7	Dr. Suruchi	(Member)	
8	Mr. Anurag Bajpai	Criterion coordinator	
9	Dr. Vinod Kushwah	Criterion coordinator	
10	Mr. Sanjay Singh	Criterion coordinator	
11	Mr. A. Mukund Lal (ECE)	Invitee member	
12	Mr. Ajeet Singh Lal (ECE)	Invitee member	

Meeting was started with congratulations, appreciation and thanks by the Director, IQAC to all members and NAAC coordinator, criterion coordination and their respective team players for their sincere efforts, commitment and many fold supports for achievement of NAAC - A⁺ grade.

Members of IQAC and NAAC coordinator and criterion coordination also shared their views and experiences on the preparation to successful NAAC visit and award of A⁺ grade.

Members altogether clapped and proposed sincere thanks and heartfelt gratitude to the **Dr. R.S. Pavithra, Director, HCST** for his directive measures, unwavering encouragement, support and thoughtfulness for entire period of preparation and at the time of visit.

Following points were discussed in the meeting:

1. Dr. Shankar Thawkar, NAAC coordinator, has informed to all respective criterion coordinator about the preparation/filing all necessary documents for criteria wise activities done for the year 2023-24. He has also stated the requirement for all functional activities for each of 7 criterions for 2023-24 to complete IQAR.

Criterion wise points were noted as under:

Criterion -1


- (i) Value added course for 3rd, 5th and 7th semester one for each department and total 06 courses each of minimum 30hrs duration.

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- (ii) Mini project certificates, Internship certificates and final project reports with plagiarism check remark.
- (iii) Feedback of students, Faculty and Staff and employee feedback. Academic and administrative feedback report with ATR.

Criterion -2

- (i) Enrollment data for 2023-24 registered students with column breakup in category (GEN/OBC/SC/ST) and M/F ratio.
- (ii) Data of faculty count upgrade for 2023-24.
- (iii) Student's complete result of 2020 batch passing out in 2023-24.
- (iv) Course file (Lab & Theory/ Attainments of all subject as per odd semester result 2023-24.

Criterion -3

- (i) Letter of grant received in 2023-24, consultancy work report if any.
- (ii) Activities from Innovation and incubation center: IPR workshop, workshop on research tool and methodology, Seminar/Conference (Total = 8 activities)
- (iii) Publications/Patents/Book/Book chapter
- (iv) Extension activities (Total = 8 activities).
- (v) Outreach activities (Total = 8 activities) (In house, NSS & NCC etc.)

Criterion -4

- (i) Student's computer ratios upgrade status.
- (ii) Updated status of Library.

Criterion -5

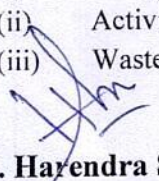
- (i) Govt. scholarship scheme and non-Govt. scholarship status report.
- (ii) Capacity Building status: GATE score, Award/Medal in the university level regional and national level sports. Cultural activities.

Criterion -6


- (i) Financial support to faculty at 50% for Conference/seminar/workshop/FDP etc.
- (ii) FDP participation offline/online.
- (iii) Staff development programme.
- (iv) Appraisal report of Teaching /Non teaching staff and appreciation.
- (v) Board of Governing Body meeting.
- (vi) IQAC collaboration with external institute and AAA external audit.

Criterion -7

- (i) Energy audit and environmental audit report for 2023-24.
- (ii) Activities for best practices for 2023-24.
- (iii) Waste Management (solid & liquid waste) audit for 2023-24.


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