



डा० ए०पी०जे० अब्दुल कलाम प्राविधिक विश्वविद्यालय उत्तर प्रदेश

**DR. A.P.J. ABDUL KALAM TECHNICAL UNIVERSITY**

सेक्टर-11, जानकीपुरम विस्तार योजना, लखनऊ-226031

पत्रांक: ए०के०टी०यू० / कुस०का० / स्था० / 2023 / 19518

दिनांक: 12 जुलाई, 2023

सेवा में,

प्राचार्य / निदेशक

विश्वविद्यालय के सम्बद्ध समस्त संस्थान

विषय:- फीस वापसी नियम 2023-24 के सम्बद्ध में।

महोदय,

कृपया उपरोक्त विषय के सम्बन्ध में विश्वविद्यालय अनुदान आयोग, नई दिल्ली के पत्र संख्या: F.2-71/2022(CPP-11) दिनांक 03 जुलाई, 2023 (छाया प्रति संलग्न) का अवलोकन करना चाहें। विश्वविद्यालय अनुदान आयोग, नई दिल्ली द्वारा आपने पत्र दिनांक 03 जुलाई, 2023 के माध्यम से फीस वापसी की प्रक्रिया निर्धारित करते हुए कार्यवाही करने के निर्देश दिये गये हैं।

अतः विश्वविद्यालय अनुदान आयोग द्वारा दिये गये निर्देशानुसार यदि छात्र संस्थान से निर्धारित तिथि के अन्दर अपना प्रवेश निरस्त कराते हैं तो तदनुसार फीस वापसी की कार्यवाही करना सुनिश्चित करें।

संलग्नक:-यथोक्त

भवदीय,

(जी०पी० सिंह)  
कुलसचिव

पृष्ठांकन संख्या व दिनांक: उपरोक्त

प्रतिलिपि: निम्नलिखित को सूचनार्थ ।

1. प्रति कुलपति, ए०के०टी०यू०, लखनऊ।
2. वित्त अधिकारी, ए०के०टी०यू०, लखनऊ।
3. उप कुलसचिव, ए०के०टी०यू०, लखनऊ।
4. समस्त अधिष्ठाता, ए०के०टी०यू०, लखनऊ।
5. समस्त सहायक कुलसचिव, ए०के०टी०यू०, लखनऊ।
6. स्टाफ आफिसर कुलपति कार्यालय, ए०के०टी०यू०, लखनऊ।
7. गार्ड फाइल।

(जी०पी० सिंह)  
कुलसचिव



गान्धर्वान् विमुक्तये

प्रा. मनिष र. जोशी  
सचिव

Prof. Manish R. Joshi  
Secretary



संयमं जयते



भारत 2023 INDIA

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

D.O. No.F.2-71/2022 (CPP-II)

3 July 2023 / 12 आषाढ 1945

Subject: Fee Refund Policy 2023-24

Respected Madam/Sir,

The University Grants Commission receives many representations/complaints from the students/parents on the non-refund of fees by the Higher Education Institutions (HEIs) on cancellation/withdrawal of admissions.

Students should be allowed a full refund of fees within a specified period to opt for a course they choose.

The Commission has considered the matter in its 570th meeting held on 27 June 2023, and after considering the relevant factors decided, the following fee refund policy for the academic session 2023-24:

- Notwithstanding anything contained in any guidelines, prospectus, notification/schedule, a full refund of fees shall be made by the HEIs on account of all cancellations of admission/migrations of students up to 30 September 2023 and with a deduction of not more than Rs. 1,000, as a processing fee, up to 31 October 2023.
- For any admission schedule extending commencing beyond after 31 October 2023, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply (reproduced below for ready reference):

Category	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more <b>before</b> the formally notified last date of admission
(2)	90%	Less than 15 days <b>before</b> the formally notified last date of admission
(3)	80%	15 days or less <b>after</b> the formally notified last date of admission
(4)	50%	30 days or less, but more than 15 days <b>after</b> formally notified last date of admission
(5)	00%	More than 30 days <b>after</b> formally notified last date of admission

Contd...

वैश्विक एकता  
ONE EARTH • ONE FAMILY • ONE FUTURE

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Anil

It may also be noted that the UGC has notified the Redressal of Grievances of Students Regulations, 2023 wherein "*delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospectus, subject to guidelines, if any, issued by the Commission, from time to time*" has been defined as one of the grievances.

The Higher Education Institutions are requested to ensure compliance with the fee refund policy for the academic session 2023-24 and redress any grievance by the provisions of the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023.

Any HEI violating the provisions of UGC Fee Refund Policy 2023-24 shall be liable for punitive action as notified in Clause 5 of the UGC Notification on Refund of Fees and Non-Retention of Original Certificates issued in October 2018.

With regards,

Yours sincerely,



(Manish Joshi)

To,

- The Vice-Chancellors of all Universities
- The Principals/Directors of all Colleges / Institutes.